



transpo

*south bend public
transportation corporation*

PART TIME FIXED ROUTE OPERATOR

POSITION DESCRIPTION *(NOT ALL-INCLUSIVE)*

- ✓ Safely operate a vehicle on an assigned route, transporting passengers to and from designated locations
- ✓ Maintain, read and understand route sheets including time changes
- ✓ Operate two-way communication equipment correctly and according to company policy
- ✓ Inspect vehicles before each trip using correct procedures and according to company policy
- ✓ Successfully complete driving skills evaluation
- ✓ Follows all safety policies and procedures

QUALIFICATIONS *(NOT ALL-INCLUSIVE)*

- ✓ High School Diploma or GED equivalent
- ✓ Excellent written and verbal communication skills
- ✓ Must have Class B, or higher, Commercial Driver's License with Passenger Endorsement
- ✓ Must hold air brake endorsement
- ✓ Must be able to pass criminal background check
- ✓ Must be able to read a map and possess knowledge of the service area
- ✓ Must be able to work flexible day and night hours, including weekends and holidays
- ✓ Must be able to pass and maintain Department of Transportation (DOT) physical examination, background check, drug test and possess a clean Motor Vehicle Report (MVR)
- ✓ Must have thorough knowledge of transit operations, including DOT rules and regulations