

MINUTES OF THE EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS
OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION
HELD NOVEMBER 1, 2018 AT 4:30 P.M.

An Executive Session of the South Bend Public Transportation Corporation was held on November 1, 2018 at 4:30 p.m. at 1401 S. Lafayette Blvd., South Bend, Indiana 46613. At the meeting, the Board reviewed personnel matters related to employment of a new General Manager and Chief Executive Officer. The meeting was called to order at 4:35 p.m. and was concluded at approximately 5:15 p.m.

MINUTES OF THE SPECIAL MEETING
OF THE TRANSPO BOARD OF DIRECTORS
Held November 1, 2018 at 5:30 p.m.

A Special Meeting of the Transpo Board of Directors was conducted on November 1, 2018 at 5:30 p.m. at 1401 S. Lafayette Blvd., South Bend, Indiana 46613. The meeting was called to order by Board Chair Jitin Kain at 5:30 p.m. and roll call was taken. All members were present with exception of Mr. Kahlenbeck and Ms. Coughlin.

The Board then considered the authorization for Transpo to enter negotiations for employment contract for General Manager and Chief Executive Officer. Board Chair Kain made comments regarding the employment search for the position. Mr. Kain commented that a search firm, LMC Group, was retained and conducted a national search. Four (4) finalists candidates were shortlisted and a first round of interviews were conducted. From this first round of interviews, two (2) finalists candidates were selected and a second round of interviews took place. From the second round of interviews more thorough questions regarding management style, leadership style, community involvement and relations were discussed with the candidates. After concluding with comments, a motion was made to authorize Transpo to enter into negotiations for the employment contract for General Manager and Chief Executive Officer. The motion was seconded and the Board approved the motion unanimously. The meeting was then adjourned.