

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION
RFP NO. 05-2018
Addendum #1

1. Who is your current vendor(s) / TPA delivering your drug test results & the SAMHSA LAB conducting the actual testing? **CRL – Clinical Reference Laboratory performs the testing. Dr. Bucklin is the Medical Review Officer who sends the results.**

2. (A.) What clinic(s) do you currently use for WALK IN drug/alcohol collections, and what are their hours, addresses & contact info?

**US Health Works 19567 Cleveland Road South Bend, IN 46637
574-277-7600**

Monday – Friday 8:00am – 4:30pm

(B.) Do you currently utilize a facility that can provide 24/7 services for WALK IN “after hours” needs, or is it handled by mobile collectors at Transpo sites? **We currently utilize a secondary facility that can provide 24/7 services if needed.**

3. How often do “after hours” testing needs occur, regardless of reason for this testing, and how many donors are typically present at these events? Or do these scenarios not occur? **It’s rare that after hours testing needs to be performed. An estimated 10-15 times per year. There would be only one donor present at an event.**

4. On page 2, #1.2 Reporting....paragraphs 1.2.1 and 1.2.2 states the request for “immediate notification” (same day) that individual is fit/not fit for his/her position. Please describe who & how your current notifications are done with your current provider (ie. Does the doctor themselves call and verbally transmits this, or do they fax over the paperwork signed off stating the person is fit/not fit for his/her position). I see the options allowed, but I am wondering specifically how your current occ health provider does it now **We currently receive both, a phone call from the physician with detailed information as well as documentation to include a summary of the visit, and that is faxed or emailed.**

5. In lieu of a flash drive, could we submit a CD rom disc with an electronic version of proposal? **A flash drive is preferred, but we will accept a CD.**

6. What are your current prices for the following services requested?:

DOT Pre Employment Urine Drug Test: **\$43.00**

DOT Reasonable Susp / Post Accident Urine Drug Test: **\$43.00**

DOT Follow Up Urine Drug Test: **\$43.00**

DOT Breath Alcohol Test: **\$35.00**

DOT Physical Exam: **\$62.00**

Fit for Duty Physical Exam: **\$250**

7. Why is this RFP being solicited? Has the base contract elapsed, or has there been an interruption in service, in which the Transpo has opted to bid out? **Base contract has elapsed.**

8. Would you like a quote for any "Supervisor Training" on recognizing the signs/symptoms of Reasonable Suspicion? **Our current Safety Manager conducts Reasonable Suspicion training at this time, so it isn't mandatory to include in the quote, however if it's a service available you may provide it as an option to Transpo.**

9. When & where will answers to these questions be posted? **The answers to all questions submitted will be distributed via email to the entire list of bidders on 3-8-18 after 12pm**

10. On the affidavits requiring an attorney's signature, would a member of the Board of Directors, and/or the President/CEO of the company be able to sign in lieu of the attorney? **It must be a signature from an attorney rather than a board member, President, or CEO.**

11. How many workers comp cases did you have least year? **9**

12. Can you please give me an average on how many of each of these you have per year?

- Pre-employment DOT Drug Screening **35**
- DOT Physicals **10-12**
- Random **35**, Reasonable Suspicion **0**, & Post Accident Drug and Alcohol Test **10**
- Fit for Duty Exams **3**
- Follow-up Testing **0**
- Recertification of employees **0**
- Workers Compensation / Injury treatments **9**

13. Is there a specific pricing attachment that we need to complete? **There isn't a specific attachment that we require, so using your own pricing sheet is acceptable. Please submit fixed pricing for the 5 year duration of the proposed contract to include but not limited to the following services:**

- Urine collection per DOT regulations
- Breath alcohol testing per DOT regulations
- Medical Review Officer Services
- DOT Physical
- Standard Worker's Comp Office Visit
- X-Ray on-site services
- Physical Therapy on-site services
- Any misc. fees

14. We do not see any service descriptions for the services that you are requesting. Can you please provide those for us?

DOT Physicals

Contractor shall conduct CDL/DOT required drivers medical exams for CDL/DOT Medical Certification Examinations, in accordance with DOT/FMCSA

Drug and Alcohol Testing – pre-employment, random, reasonable suspicion, post-accident, return to duty, and follow up

- South Bend Public Transportation Corporation's Drug and Alcohol Policy was established to comply with the Drug Free Workplace Act of 1988, Department of Transportation (DOT) Drug and Alcohol Testing Rule (49CFR Part 40), Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol testing Regulations (49 CFR Part 382) and Federal Transit Administration (FTA) Drug and Alcohol Regulations (49 CFR Part 655).
- The Breath Alcohol Test (BAT) shall be administered in accordance with state and federal regulations for DOT Drug and Alcohol Testing Rule - FMCSA and DOT – FTA, for determining blood/ alcohol levels.

Worker's Compensation

- Transpo is in the process of creating a Worker's Compensation / Return to Work Policy

As a reminder all testing must be compliant with current DOT / FMCSA / FTA regulation

15. What are the terms for this contract? What is the duration? Is there a renewal that we will need to be aware of before it goes up for bid again? **2 Years with (1) 3 Year option to renew.**

16. Are there any termination rights on the awarded bidders end? **Please see section 8.8, 8.14 – 8.16 for specific termination details.**

17. Section 1.1.6 it states that physical and medical exams will be provided by an MRO. Can you please clarify this? Does the provider need to be an MRO to complete physical and or medical evaluations? **Our previous provider had the Medical Review Officer on staff and was able to perform physicals and medical examinations. Understanding that not all facilities can provide that service, it is acceptable that the MRO is required to verify drug screen results per DOT regulations and a licensed physician can perform medical evaluations for DOT/CDL physicals and worker's compensation injuries.**