



Tuesday, January 21, 2020  
Board of Directors – Chairperson Kain  
South Bend Public Transportation Corporation  
1401 S. Lafayette Blvd., South Bend, IN 46613  
4:00 PM

## **1. Opening Items**

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- 1.1 Pledge of Allegiance
- 1.2 Roll Call

## **2. Minutes of Previous Meetings**

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- 2.1 Approval of December Minutes (12.16.19)

## **3. Reports of Management & Staff**

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- 3.1 Operations Report – General Manager Hill
- 3.2 Finance Report – Controller Kubaszak
- 3.3 Human Resources Report – Director Davis
- 3.4 Maintenance Report – Director Warmoth
- 3.5 Marketing Report – Director Nelson
- 3.6 Administration Report – General Manager Hill

## **4. Introduction to Resolutions**

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- 4.1 RESOLUTION NO. 01-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF DECEMBER WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND
- 4.2 RESOLUTION NO. 02-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY-ONE DAYS

OF DECEMBER, WITHIN THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND

4.3 RESOLUTION NO. 03-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, RECOGNIZING JOSEPH "MIKE" STANSFIELD FOR HIS 12 YEARS OF SERVICE TO TRANSP

4.4 RESOLUTION NO. 04-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, APPROVING AN AMENDMENT TO THE CONTRACT FOR EMPLOYMENT OF GENERAL MANAGER AND CHIEF EXECUTIVE OFFICER

**5. Any Other Motions**

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5.1 2020 Fraud Risk Assessment

**6. Chairperson's Report**

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6.1 Report – Chairperson Kain

**7. All Other Unfinished Business, Including New Business**

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**8. Privilege of the Floor**

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8.1 Privilege of the Floor is limited to action items listed on the agenda. Any individual who desires to address the Board regarding an agenda item during Privilege of the Floor is required to state his/her name and address for the record.

Individuals are limited to five (5) minutes: group spokesperson limited to ten (10) minutes. Chairperson may waive time limitation.

**9. Adjournment**

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9.1 Motion to Adjourn

*The meeting site is fully accessible. Any person requiring further accommodation should contact Transpo's Administrative Coordinator at Transpo's Administrative Office, 574.232.9901.*