



Thursday, September 19, 2019
Board of Directors – Chairperson Kain
South Bend Public Transportation Corporation
1401 S. Lafayette Blvd., South Bend, IN 46613
4:00 PM

1. Opening Items

- 1.1 Pledge of Allegiance
- 1.2 Roll Call

2. Minutes of Previous Meetings

- 2.1 Approval of August Minutes (08.19.19)

3. Reports and Updates

4. Reports of Management & Staff

- 4.1 Operations Report – General Manager Hill
- 4.2 Finance Report – Controller Kubaszak
- 4.3 Human Resources Report – Director Davis
- 4.4 Maintenance Report – Director Warmoth
- 4.5 Marketing Report – Director Nelson
- 4.6 Administration Report – General Manager Hill

5. Introduction to Resolutions

- 5.1 RESOLUTION NO. 33-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF AUGUST WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND

- 5.2 RESOLUTION NO. 34-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY-ONE DAYS OF AUGUST, WITHIN THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND
- 5.3 RESOLUTION NO. 35-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE UPDATED ALCOHOL AND SUBSTANCE ABUSE POLICY
- 5.4 RESOLUTION NO. 36-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE RENEWAL AGREEMENT WITH INDIANA UNIVERSITY SOUTH BEND
- 5.5 RESOLUTION NO. 37-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING A RENEWAL AGREEMENT WITH IVY TECH COMMUNITY COLLEGE
- 5.6 RESOLUTION NO. 38-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO AN AGREEMENT WITH PREMIUM CONCRETE SERVICES INC, FOR PARKING LOT REPAIRS AT 1401 S. LAFAYETTE BLVD
- 5.7 RESOLUTION NO. 39-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO AN AGREEMENT WITH PREMIUM CONCRETE SERVICES, INC FOR REPAIRS AND ADA IMPROVEMENTS AT THE MISHAWAKA TRANSFER CENTER
- 5.8 RESOLUTION 40-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO AN AGREEMENT WITH PREMIUM CONCRETE SERVICES, INC FOR PARKING FOR PARKING LOT REPAIRS AND ADA IMPROVEMENTS A SOUTH STREET STATION
- 5.9 RESOLUTION 41-2019
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION AUTHORIZING THE ISSUANCE OF THE TAX ANTICIPATION BORROWING OF 2020

5.10 RESOLUTION 42-2019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, AUTHORIZING MANAGEMENT TO ENTER INTO A ONE (1) YEAR CONTRACT WITH CROWE LLP FOR THE FISCAL YEAR END 2019 AUDIT

5.11 RESOLUTION NO. 43-2019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A LEASE WITH GREYHOUND FOR SPACE AT SOUTH STREET STATION

6. Any Other Motions

7. Chairperson's Report

7.1 Report – Chairperson Kain

8. All Other Unfinished Business, Including New Business

9. Privilege of the Floor

9.1 Privilege of the Floor is limited to action items listed on the agenda. Any individual who desires to address the Board regarding an agenda item during Privilege of the Floor is required to state his/her name and address for the record.

Individuals are limited to five (5) minutes: group spokesperson limited to ten (10) minutes. Chairperson may waive time limitation.

10. Adjournment

10.1 Motion to Adjourn

The meeting site is fully accessible. Any person requiring further accommodation should contact Transpo's Administrative Coordinator at Transpo's Administrative Office, 574.232.9901.