



Monday, June 15, 2020
Board of Directors – Chairperson Kain
South Bend Public Transportation Corporation
1401 S. Lafayette Blvd., South Bend, IN 46613
4:00 PM

Please note: This will be a virtual meeting. Instructions for access to the meeting are provided below:

Meeting Name: Transpo Board of Directors

Time & Date: Monday, June 15, 2020 at 4:00 p.m.

Phone Number and Access Code:

1-877-568-4106 Call-in toll free number

1-646-749-3129 Call-in number

Access Code: 431-900-365

1. Opening Items

1.1 Roll Call – Secretary Schlunt

2. Minutes of Previous Meetings

2.1 Approval of May Minutes (05.18.20)

3. Special Report

3.1 Strategic Planning Update – John Pinter

4. Reports of Management & Staff

4.1 Operations Report – General Manager Hill

4.2 Finance Report – Controller Kubaszak

4.3 Human Resource Report – Director Davis

4.4 Maintenance Report – General Manager Hill

4.5 Marketing Report – Director Nelson

4.6 Administration Report – General Manager Hill

Board Meeting Agenda

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5. Introduction to Resolutions

5.1 RESOLUTION NO. 23-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF MAY WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND

5.2 RESOLUTION NO. 24-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY-ONE (31) DAYS OF MAY WITHIN THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND

5.3 RESOLUTION NO. 25-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO EXTEND THE CURRENT CONTRACT FOR SPECIALIZED LEGAL SERVICES WITH BARNES & THORNBURG, LLP THROUGH AUGUST 31, 2020

5.4 RESOLUTION NO. 26-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO EXERCISE A ONE-YEAR OPTION WITH PHYSICIANS URGENT CARE FOR OCCUPATIONAL MEDICAL SERVICES

5.5 RESOLUTION NO. 27-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO AN AGREEMENT WITH SLATILE ROOFING AND SHEET METAL FOR THE REPLACEMENT OF THE SOUTH STREET STATION ROOF

5.6 RESOLUTION NO. 28-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE SECTION 5310 CAPITAL GRANT AWARDS

5.7 RESOLUTION NO. 29-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE SECTION 5310 OPERATING GRANTS

6. Any Other Motions

7. Chairperson's Report

7.1 Report – Chairperson Kain

8. All Other Unfinished Business, Including New Business

9. Privilege of the Floor

9.1 Privilege of the Floor is limited to action items listed on the agenda. Any individual who desires to address the Board regarding an agenda item during Privilege of the Floor is required to state his/her name and address for the record.

10. Adjournment

10.1 Motion to Adjourn

Any person requiring further accommodation should contact Transpo's Administrative Coordinator at Transpo's Administrative Office, 574.232.9901.