



Monday, November 16, 2020  
Board of Directors – Chairperson Kain  
South Bend Public Transportation Corporation  
1401 S. Lafayette Blvd., South Bend, IN 46613  
4:00 PM

**Please note:** This will be a virtual meeting. Instructions for access to the meeting are provided below:

**Meeting Name:** Transpo Board of Directors

**Time & Date:** Monday, November 16, 2020 at 4:00 p.m.

**Phone Number and Access Code:**

1-866-899-4679 Call-in toll free number

1-571-317-3116 Call-in number

Access Code: 742-316-277

## **1. Opening Items**

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1.1 Roll Call – Secretary Schlunt

## **2. Minutes of Previous Meetings**

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2.1 Approval of October Minutes (10.19.20)

## **3. Reports of Management & Staff**

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3.1 Operations Report – General Manager Hill

3.2 Finance Report – Controller Kubaszak

3.3 Human Resource Report – Director Davis

3.4 Maintenance Report – General Manager Hill

3.5 Marketing Report – Director Nelson

3.6 Administration Report – General Manager Hill

## **4. Introduction to Resolutions**

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- 4.1 RESOLUTION NO. 61-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF OCTOBER WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND
- 4.2 RESOLUTION NO. 62-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY-ONE (31) DAYS OF OCTOBER WITHIN THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND
- 4.3 RESOLUTION NO. 63-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A THREE-YEAR CONTRACT WITH ONE TWO-YEAR OPTION WITH THORNE GRODNIK LLP FOR GENERAL LEGAL SERVICES
- 4.4 RESOLUTION NO. 64-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE DISPOSAL OF FIVE (5) PARATRANSIT VANS
- 4.5 RESOLUTION NO. 65-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO PURCHASE FLOOR SCRUBBERS FOR THE MAINTENANCE OF TRANSPORTATION FACILITIES
- 4.6 RESOLUTION NO. 66-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE UPDATED TITLE VI PLAN
- 4.7 RESOLUTION NO. 67-2020  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

## **5. Any Other Motions**

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## **6. Chairperson's Report**

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### 6.1 Report – Chairperson Kain

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## **7. All Other Unfinished Business, Including New Business**

## **8. Privilege of the Floor**

9.1 Privilege of the Floor is limited to action items listed on the agenda. Any individual who desires to address the Board regarding an agenda item during Privilege of the Floor is required to state his/her name and address for the record.

## **9. Adjournment**

9.1 Motion to Adjourn

*Any person requiring further accommodation should contact Transpo's Administrative Office, 574.232.9901.*