



Monday, April 20, 2020  
Board of Directors – Chairperson Kain  
South Bend Public Transportation Corporation  
1401 S. Lafayette Blvd., South Bend, IN 46613  
4:00 PM

**Please note:** This will a virtual meeting. Instructions for electronic access to the meeting are provided below:

**Meeting Name:** Transpo Board of Directors

**Time & Date:** 4:00 p.m. Monday, April 20, 2020

**Phone Number and Access Code:**  
1-866-899-4679 Call-in toll free number  
1-571-317-3116 Call-in number  
Access Code: 290-597-013

## **1. Opening Items**

---

1.1 Roll Call – Secretary Schlunt

## **2. Minutes of Previous Meetings**

---

2.1 Approval of February Minutes (02.17.20)

2.2 Approval of April Minutes (04.01.20)

## **3. Reports of Management & Staff**

---

3.1 Operations Report – General Manager Hill

3.2 Finance Report – Controller Kubaszak

3.3 Human Resource Report – Director Davis

3.4 Maintenance Report – Director Warmoth

3.5 Marketing Report – Director Nelson

3.6 Administration Report – General Manager Hill

#### **4. Introduction to Resolutions**

---

4.1 RESOLUTION NO. 11-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF FEBRUARY WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND

4.2 RESOLUTION NO. 12-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST TWENTY-NINE (29) DAYS OF FEBRUARY WITH THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND

4.3 RESOLUTION NO. 16-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF MARCH WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND

4.4 RESOLUTION NO. 17-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY-ONE (31) DAYS OF MARCH WITH THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND

4.5 RESOLUTION NO. 18-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE DISPOSAL OF ONE (1) 2004 GILLIG FIXED ROUTE VEHICLE

4.6 RESOLUTION NO. 19-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO PURCHASE UP TO SIX (6) NEW FLYER XCELSIOR 35' FIXED ROUTE BUSES

#### **5. Any Other Motions**

---

#### **6. Chairperson's Report**

---

6.1 Report – Chairperson Kain

## **7. Adjournment**

---

### 7.1 Motion to Adjourn

*Any person requiring further accommodation should contact Transpo's Administrative Coordinator at Transpo's Administrative Office, 574.232.9901.*