



Monday, October 19, 2020
Board of Directors – Chairperson Kain
South Bend Public Transportation Corporation
1401 S. Lafayette Blvd., South Bend, IN 46613
4:00 PM

Please note: This will be a virtual meeting. Instructions for access to the meeting are provided below:

Meeting Name: Transpo Board of Directors

Time & Date: Monday, October 19, 2020 at 4:00 p.m.

Phone Number and Access Code:

1-877-309-2073 Call-in toll free number

1-646-749-3129 Call-in number

Access Code: 781-765-333

1. Opening Items

1.1 Roll Call – Secretary Schlunt

2. Minutes of Previous Meetings

2.1 Approval of September Minutes (09.21.20)

3. Special Report

3.1 Strategic Plan – John Pinter

4. Reports of Management & Staff

4.1 Operations Report – General Manager Hill

4.2 Finance Report – Controller Kubaszak

4.3 Human Resource Report – Director Davis

4.4 Maintenance Report – General Manager Hill

4.5 Marketing Report – Director Nelson

4.6 Administration Report – General Manager Hill

5. Introduction to Ordinances & Resolutions

5.1 ORDINANCE 01-2020

AN ORDINANCE APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSE OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION IN SAINT JOSEPH COUNTY, INDIANA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

5.2 ORDINANCE 02-2020

AN ORDINANCE LEVYING THE TAX AND FIXING THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO FUND THE TRANSPORTATION FUND OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND INDIANA FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

5.3 RESOLUTION NO. 53-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE MONTH OF SEPTEMBER WITHIN THE CORPORATION'S CAPITAL IMPROVEMENT FUND

5.4 RESOLUTION NO. 54-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE FINANCIAL TRANSACTIONS INCURRED DURING THE PAST THIRTY (30) DAYS OF SEPTEMBER WITHIN THE CORPORATION'S PAYROLL AND TRANSPORTATION FUND

5.5 RESOLUTION NO. 55-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A CONTRACT WITH STAR UNIFORM FOR OPERATOR UNIFORMS

5.6 RESOLUTION NO. 56-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A FIVE (5) YEAR CONTRACT WITH CROWE LLP FOR ANNUAL AUDIT SERVICES

5.7 RESOLUTION NO. 57-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A FIVE (5) YEAR AGREEMENT WITH LEGACY PROFESSIONALS, LLP FOR THE ANNUAL TRANSPO DEFINED BENEFIT PENSION AUDIT SERVICES

5.8 RESOLUTION NO. 58-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA AUTHORIZING MANAGEMENT TO ENTER INTO A THREE (3) YEAR CONTRACT EXTENSION WITH TRILLIUM FOR THE OPERATION AND MAINTENANCE OF THE CNG FUELING FACILITY

5.9 RESOLUTION NO. 59-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA APPROVING THE STRATEGIC PLAN AND MISSION STATEMENT

5.10 RESOLUTION NO. 60-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, AUTHORIZING MANAGEMENT TO PROVIDE THE CITY OF SOUTH BEND WITH A DISCOUNT ON THE PURCHASE OF BUS PASSES TO ASSIST WITH THE WEATHER AMNESTY INITIATIVES

6. Any Other Motions

7. Chairperson's Report

7.1 Report – Chairperson Kain

8. All Other Unfinished Business, Including New Business

9. Privilege of the Floor

9.1 Privilege of the Floor is limited to action items listed on the agenda. Any individual who desires to address the Board regarding an agenda item during Privilege of the Floor is required to state his/her name and address for the record.

10. Adjournment

10.1 Motion to Adjourn

Any person requiring further accommodation should contact Transpo's Administrative Office, 574.232.9901.